

To Electric Distribution Companies (EDC), Third Party Suppliers (TPS) and Basic Generation Service Providers (BGS Providers):

RE: Energy Year 2023 (EY23) RPS Retail Sales Adjustment Process

The EY23 RPS Retail Sales Adjustment process will begin August 17, 2023. TPS/BGS Providers have until the close of business (“COB”) Friday, September 15, 2023 to reconcile their GATS Load number in their “My RPS Compliance Report” on the PJM-EIS Generation Attribute Tracking System (GATS) website for consistency with their own EY23 retail sales calculation.

If there is a difference between the GATS Load number and your retail sales served, then the TPS/BGS Providers must request an adjustment to their retail sales reported in GATS with NJBPU Division of Clean Energy Staff (DCE Staff). If the amount in the “My RPS Compliance report” is inaccurate, you **must** also report your final retail sales amount to DCE Staff along with a **written explanation and verification (see attached sample)** for the difference. TPS/BGS Providers must also enter final retail sales number on the GATS “My RPS Compliance report” in the column entitled “**RPS Load.**”

Please submit your sales adjustment requests with the explanation and verification described above through the NJBPU e-Filing system. See the link below which will lead to directions on how to use the e-Filing system. Please upload this request by **COB September 15, 2023**. If no sales adjustment request is loaded into the e-Filing system by this date, the GATS Load number as reported on August 17, 2023 listed in the “My RPS Compliance Report” will be considered your **final retail sales number**. This final retail sales number must then be used to calculate the **RPS obligations** for an individual TPS/BGS Provider’s compliance reports. Failure to comply with the RPS obligations based on final retail sales recorded in the GATS system will necessitate DCE Staff pursuing enforcement penalties with the Board.

When filing the request, please provide a cover letter explaining what is being e-filed and reference:

Docket # QO23010002 - IN THE MATTER OF CLEAN ENERGY NON DOCKETED MATTERS FOR EY2023 RPS REPORTS

<https://www.nj.gov/bpu/agenda/efiling/>

The EY23 RPS Compliance annual report is due by **December 1, 2023**. Three EY23 RPS Compliance documents are attached. The EY23 RPS Reporting Spreadsheets will be available once Staff determines total statewide retail sales. We anticipate circulating the spreadsheets by Oct. 30, 2023.

The required documents for EY23 RPS Compliance can also be found at the NJCleanenergy.com website.

<https://www.njcleanenergy.com/renewable-energy/program-updates/rps-compliance-report>

- EY23 RPS Reporting Instructions
- EY23 RPS Compliance Certification Instructions
- EY23 ACP SACP Payment Instructions
- EY 2023 RETAIL SALES ADJUSTMENT REQUESTSAMPLE FORM
- EY23 TPS RPS Reporting Spreadsheet - **will be available when retail sales number is finalized**
- EY23 EDC BGS Reporting Spreadsheet - **will be available when retail sales number is finalized**

If you have any questions or comments, feel free to contact Ronald Jackson at 1-609-913-6348 or ronald.jackson@bpu.nj.gov