



Transition Incentive Program

Public Solar Facilities Seeking an Extension

“Public Entity” is defined as a customer that is a state entity, school district, county, county agency, county authority, municipality, municipal agency, municipal authority, New Jersey public college, or New Jersey public university.

Per [Board Order](#) dated August 17, 2022, Public entity solar facilities conditionally registered in the TI Program may be eligible to receive up to two (2) six-month extensions to their existing deadline established at N.J.A.C. 14:8-10.4(e) or (f), subject to the TI Program administrator’s review and approval of an extension request. Any project developer that believes it is thus eligible for a waiver of the Board’s rules may, at its election, apply to the Board’s TI Program administrator, TRC, through an extension request submitted in the TI online portal prior to the project’s TI Program expiration date.

Public entities that are participants in the Community Solar Pilot Program are subject to the specific circumstances addressed in the Community Solar Extension [Board Order](#) dated August 17, 2022 and are governed by that Order.

This initial extension request must be supported by the documentation listed in the below checklist:

- A **cover letter** summarizing the reasons for project delay justifying an extension
- A completed **Public Entity Milestone Reporting Form**, which documents progress made toward completion and the dates anticipated for achievement of remaining milestones
- An **executed contract** between the primary solar installer and a representative of the public site host
- Submit **a letter on official stationery of the public entity** under signature of a bona fide officer, elected official, or employee attesting to the entity’s qualification as a State entity, school district, county, county agency, county authority, municipality, municipal agency, municipal authority, or New Jersey public college or university
- Documentation of the **Interconnection Approval** (executed Part 1 of the Interconnection Agreement) issued by the local electric distribution company; or a written attestation explaining why an Interconnection Approval has not been obtained and the estimated timeframe for obtaining the approval
- Evidence that any required **federal, state, or local permits** have been applied for with the authority having jurisdiction.

This Milestone Reporting Form must be submitted by the Applicant with the initial extension request and an updated form showing the progress of the solar installation must be submitted every three months following the date the extension request was granted. The Milestone Reporting showing the progress of the solar installation should be submitted to the TI Processing Team at njreinfo@njcleanenergy.com



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Solar Facilities Seeking a Second Extension

For Public solar facilities seeking a second six-month extension, you must file a second extension request in the TI online portal and provide satisfactory evidence to the TI Program administrator, TRC, that the project is making progress towards completion and is reasonably likely to meet its revised expiration date noted in the revised acceptance letter.

This 2nd extension request must demonstrate sufficient progress toward completion and be supported by documentation listed in the below checklist:

- A **Subsection t Milestone Reporting Form** that demonstrates progress made toward completion and the dates anticipated for achievement of the remaining milestones
- **Photos** demonstrating progress toward completion of the project
- Fully executed **Part 1 Interconnection Agreement** with the local Electric Distribution Company.

This Milestone Reporting Form must be submitted by the Applicant with the 2nd extension request and an updated form showing the progress of the solar installation must be submitted every three months following the date the 2nd extension request was granted. The Milestone Reporting showing the progress of the solar installation should be submitted to the TI Processing Team at njreinfo@njcleanenergy.com.

NOTE: *The Board FINDS that any given project may only qualify for one blanket extension. For example, a project qualifying for an extension under this Order would not also be eligible for the up to two (2) six-month extensions authorized for Subsection t projects as discussed in a companion order in this docket. Instead, the project may select which of these extensions it wishes to avail itself of.*