



# COOLAdvantage Program Rebate Application Instructions, Terms and Conditions

For Systems Purchased on or after July 1, 2018 through June 30, 2019

An online application is available at [NJCleanEnergy.com/COOL](http://NJCleanEnergy.com/COOL)

Please read the program instructions, terms and conditions before completing the form on the other page.

## A. CUSTOMERS TO QUALIFY FOR YOUR REBATE, YOU MUST

- Select a contractor that agrees to follow all of the Program requirements as listed below
- Purchase, install and operate high-efficiency equipment as outlined in the table below. Abide by the rules and rebate levels in effect at the date of purchase.
- Replace and/or retrofit an installation in an existing New Jersey home which is supplied with electricity from a municipal or co-op electric company or IOU/public electric company.
- The efficiency ratings are based the system efficiency rating of combined components and must be supported by a certificate issued by the Air-conditioning, Heating, Refrigeration Institute (AHRI). Both the outdoor unit and indoor coil/unit must be replaced and installed as a matched set. To qualify for a COOLAdvantage rebate, you must find your new equipment listed on either the AHRIdirectory.org website or the EnergyStar.gov website.
- To qualify for an air source air conditioner, heat pump or mini-split rebate, the installing HVAC contractor must do the following:
  - Size the high-efficiency equipment in accordance with ACCA Manual S based on loads calculated in accordance with ACCA Manual J or equivalent and
  - Submit heating/cooling calculated load report to the Program.
- All units must be purchased by June 30, 2019; however, all applications must be postmarked within 180 days of the purchase date to be eligible.** Please see below "Important Terms and Conditions," items 1 and 2, for funding availability.

| Air Source Equipment Type   | Minimum** Efficiency Criteria for Units   | Sizing and Selection   | Rebate                |
|---|---|--|-----------------------|
| Central Air Conditioner – Tier 1  | 16 SEER, 13 EER system efficiency (i.e. combined compressor, coil, and air handler if applicable) | ACCA Manual J and Manual S calculations are required, showing that the installed system is correctly sized for the dwelling. See #5 above. | \$300                 |
| Central Air Conditioner – Tier 2  | 18 SEER, 13 EER system efficiency (i.e. combined compressor, coil, and air handler if applicable) |  | \$500                 |
| Central Heat Pump - Tier 1  | 16 SEER, 13 EER, 10 HSPF system efficiency (i.e. combined compressor, coil, and air handler)      |  | \$300                 |
| Central Heat Pump - Tier 2  | 18 SEER, 13 EER, 10 HSPF system efficiency (i.e. combined compressor, coil, and air handler)      |  | \$500                 |
| Mini-Split Air Conditioner  | 20 SEER, 12.5 EER system efficiency (i.e. combined outdoor and indoor units)                      |  | \$500                 |
| Mini-Split Heat Pump  | 20 SEER, 12.5 EER, 10 HSPF system efficiency (i.e. combined outdoor and indoor units)             |  | \$500                 |
| Mini-Split Cold Climate Air Source Heat Pump  | Mini-Split CCASHP Must be listed by NEEP at <a href="http://NEEP.org">NEEP.org</a>                |  | \$500                 |
| <b>Applicable only for qualifying Cold Climate Heat Pumps installed to augment existing electric resistance heating with no natural gas service, oil, propane or heat pump heating at the home.</b> Additional system rebate per connected manufacturer matched indoor unit (max 5 indoor unit rebates, max one system rebate per home) |   |  | \$200 per indoor unit |

\*\* SEER (Seasonal Energy Efficiency Ratio) EER (Energy Efficiency Ratio) HSPF (Heating Seasonal Performance Factor) efficiency ratings may not be rounded up

## B. INSTRUCTIONS FOR COMPLETING THE REBATE FORM As the customer, you are responsible to see that all requirements are met.

|  |  |
|--|--|
| Section A & B of this form   | Customer to complete and sign  |
| Section C of this form   | Contractor to complete and sign  |
| Section D of this form   | Contractor to complete   |
| <b>REQUIRED:</b> Submittal of Manual J cooling load calculation report and equipment selected following <b>Manual S</b> sizing criteria  | Submit with application, completed by contractor   |
| <b>REQUIRED:</b> Copy of itemized <b>sales receipt or contractor's invoice</b> —marked PAID or FINANCING ARRANGEMENTS—and <b>clearly indicating: 1) Customer Name &amp; Installation Address, 2) Date of Purchase, 3) Manufacturer, 4) Model Number, 5) Total Cost</b>   | Submit with application  |
| <b>REQUIRED:</b> Copy of <b>UPC Label, distributor's invoice, photo of nameplate, or warranty registration confirmation showing model and serial numbers</b>   | Submit with application  |
| <b>REQUIRED:</b> Copy of <b>AHRI Certificate</b> or NEEP CCASHP List showing SEER, EER, HSPF, and BTUH. Also provide the AHRI number and certificate for the installed matched system.   | Submit with application, found at <a href="http://AHRIdirectory.org">AHRIdirectory.org</a> |
| <b>REQUIRED Municipal Building Permit</b> number entered on application and/or a copy of the Permit or Permit Application  | Submit with application  |
| <b>REQUIRED for Cold Climate Air Source Heat Pump:</b> Submit copy of NEEP list showing unit installed and If augmenting electric resistance heating and applying for additional indoor unit rebate, submit a copy of most recent electric utility bill. Submitted contract/receipt must include the brand and model number of each installed component (i.e. outdoor and indoor unit/s) | Submit with Application, found at <a href="http://NEEP.org">NEEP.org</a>                   |

- Your contractor must submit the rebate documents for you, we suggest you request a set of copies to be provided to you.
- If you are applying for more than one rebate, separate rebate forms are to be completed for each individual unit.
- Mail a copy of the signed application along with the above mentioned documents to the address below:

New Jersey's Clean Energy Program™ • COOLAdvantage • 75 Lincoln Highway, Suite 100 • Iselin, New Jersey 08830-1533

## C. IMPORTANT TERMS AND CONDITIONS

- This program is based on availability of funds. Procedures, requirements and rebate levels are subject to change and the program is subject to cancellation without notice.
- Funding for oil, propane, or municipal electric customers are provided through the United States Department of Energy State Energy Program (SEP).
- Due to the limited availability of funds, the program will terminate at the earlier of when funds are exhausted or **June 30, 2019**. Program termination will be posted on [NJCleanEnergy.com](http://NJCleanEnergy.com).
- It is the responsibility of the customer to assure that all requirements for the rebate are met and that all required documentation is provided by their contractor.
- Failure to provide any of the required information will prevent processing of your application.
- Rebate eligibility will be based on the equipment purchase date.
- Incentives are available for the installation (retrofit) of qualified HVAC equipment in existing residential buildings; newly constructed homes are not eligible.
- Please allow up to 120 days from the date *New Jersey's Clean Energy Program* (NJCEP) receives all required information to process your rebate.
- If the customer portion of the rebate is to be assigned to another party, the customer must authorize this by completing and signing section B of the application form.
- NJCEP reserves the right to inspect all installations in order to ensure compliance with all program requirements.
- NJCEP provides no oversight or control over any contractor services related to this program. Responsibility for proper sizing of equipment, as well as delivery and workmanship related to any equipment or services the customer procures, rests exclusively with the contractor selected by the customer. NJCEP assumes no responsibility for oversight of contractor services.
- NJCEP audits its rebate programs as a protection against consumer and/or contractor fraud. Any attempt to defraud NJCEP will result in automatic rejection of the rebate application and possible legal action.
- Installations must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
- Customers participating in other programs within NJCEP or New Jersey Weatherization Assistance Programs may not be eligible for rebates.



# COOLAdvantage Program Rebate Application

For Systems Purchased on or after July 1, 2018 through June 30, 2019  
An online application is available at [NJCleanEnergy.com/COOL](http://NJCleanEnergy.com/COOL)

Before completing this form, please refer to the program instructions, terms and conditions accompanying this form.

## A. CUSTOMER INFORMATION (Customer to complete all information and sign)

Electric Utility:  Atlantic City Electric  Jersey Central Power & Light  PSE&G  Rockland Electric Account Number: \_\_\_\_\_

Or  Municipal Electric Company Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Installation Address: \_\_\_\_\_

City: \_\_\_\_\_ State: **NJ** Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ Email (required for optimal program communication): \_\_\_\_\_

COOLAdvantage incentives are available for the installation (retrofit) of qualified HVAC equipment in existing residential buildings only; installations of equipment in new homes are not eligible for COOLAdvantage incentives.

Reason for installing new equipment:  Replacement  CCASHP augmenting Electric Resistance Heating  Home Addition

I have read, understand and am in compliance with all rules and regulations concerning this rebate program, including the instructions, terms and conditions provided on the cover page of this application form. I certify that all information provided is correct to the best of my knowledge, and I give NJCEP permission to share my records with the New Jersey Board of Public Utilities or its contractors, who plan to evaluate my energy usage. Additionally, I allow reasonable access to my property to inspect the installation and performance of the technologies and installations that are eligible for incentives under the guidelines of NJCEP. I certify that, if old equipment has been replaced, the replaced equipment has been recycled according to the laws of the State of New Jersey. The information I have provided in and with this document is true and accurate to the best of my knowledge. I am aware that if any information is willfully false, I am subject to punishment.

Customer Signature (Required): \_\_\_\_\_ Date: \_\_\_\_\_

## B. Alternate Payee Name or Address, if the rebate is to be issued to another party or address, customer must fill out and sign

Alternate Rebate Recipient: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## C. CONTRACTOR/INSTALLER All fields must be completed by Licensed contractor. Alternatively, an online application is available at NJCleanEnergy.com/COOL

Company: \_\_\_\_\_ HVAC License #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

I certify that the system has been installed in accordance with the manufacturer guidelines, that the cooling and, if applicable, heating load for this application was estimated consistent with ACCA Manual J procedures, and that the system was sized in accordance with ACCA Manual S and the manufacturer's detailed/expanded performance data, if available from the manufacturer based on accurate loads calculated in accordance with ACCA Manual J. I understand that the New Jersey Board of Public Utilities requires this certification and submittal of the Manual J load report in the state of New Jersey for participation in the COOLAdvantage Program. The information I have provided in and with this document is true and accurate to the best of my knowledge. I am aware that if any information is willfully false, I am subject to punishment. Contractor Signature (Required): \_\_\_\_\_ Date: \_\_\_\_\_

## D. EQUIPMENT INFORMATION (Contractor to assist)

Municipal Building Permit Number (or submit permit application): \_\_\_\_\_

Appliance Type (check one):  Central Air Conditioner  Air Source Heat Pump  Mini-split AC  Mini-Split HP  CCASHP Mini-Split

Equipment Purchase Date (must be on paid receipt): \_\_\_\_\_ Total Installation Cost (Equipment + Labor) \$ \_\_\_\_\_

Manufacturer

Model Number

Serial Number

| Manufacturer                       | Model Number | Serial Number |
|------------------------------------|--------------|---------------|
| Condensing (Outdoor) Unit:         |              |               |
| Indoor Coil/Indoor Unit:           |              |               |
| Furnace (if required by AHRI):     |              |               |
| Air Handler (if required by AHRI): |              |               |

SEER: \_\_\_\_\_ EER: \_\_\_\_\_ BTUH: \_\_\_\_\_ HSPF (Heat Pumps only): \_\_\_\_\_ Number of Qualifying Indoor Units (CCASHP only) \_\_\_\_\_

Manual J submitted (Required)  System selected according to Manual S criteria (Required) AHRI Certificate Reference (7- or 8-digit) #: \_\_\_\_\_

| Compressor Type            | Single-Speed                        | Two-Speed                           | Variable-Speed                      |
|----------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Sizing Limits (check one): | <input type="checkbox"/> 90% - 115% | <input type="checkbox"/> 90% - 120% | <input type="checkbox"/> 90% - 130% |

Mail a copy of the signed app and all required documents to: New Jersey's Clean Energy Program, COOLAdvantage 75 Lincoln Hwy, Suite 100 Iselin, NJ 08830