

## Pay for Performance: Partner Renewal Process

This is a notice of the commencement of the **Pay for Performance (P4P) Partnership Renewal process**. To provide the New Jersey's Clean Energy Program participants with the most up-to-date list of approved P4P program Partners and to ensure that all such program Partners' training is up-to-date, the following actions will be taken:

- All Partner firms that have not submitted a project application to *New Jersey's Clean Energy Pay for Performance Program* since September 2012, other than those firms that were placed on the approved list since January 1, 2015, **will be removed** from the approved Partner list effective **September 30, 2017**. If your firm falls into this category, it can re-apply for consideration as a Partner using the current forms found here: <http://njcleanenergy.com/commercial-industrial/programs/pay-performance/program-partners>
- All Partner firms that remain on the approved list, including without limit those placed on it since January 1, 2015, but **excluding** those who have successfully completed a Program webinar and related assessments since September 1, 2016, must **complete the on-line webinar** for P4P Existing Buildings and/or P4P New Construction as applicable to the component your company was previously approved under:
  - ❖ On-line webinars must be completed, including both assessments with passing score, no later than **December 31, 2017**.
  - ❖ Failure to complete the webinar and assessments by the stated deadline will result in company being removed from the Partner list, at which point the company could re-apply for consideration as a Partner using the forms in (1) above.
  - ❖ **All staff** within each company that are working on the Pay for Performance program must complete the webinar(s). If your company regularly sub-contracts program work to non-Partner firms, please encourage them to complete the webinar as well.

### HOW TO ACCESS WEBINARS

- To access the webinar course, go to [www.njcelc.com](http://www.njcelc.com)
- In the main blue menu bar, hover over *Commercial, Industrial, and Local Government*, and click on *Program Partners>Online Training>P4P Existing Buildings [or New Construction] > Enroll Now*. It will prompt you to first create an account.
- A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment)
- The course is broken out into short modules, which allows you to complete the entire course at your own pace and to review only those sections you choose to review.

The most current Partner list can be viewed here: <http://njcleanenergy.com/commercial-industrial/programs/pay-performance/existing-buildings/approved-partners> On or before January 31, 2018, all remaining eligible Partners will be required to review their contact information on this list and provide edits as needed. This list will then be updated to include these edits, as well as any newly approved Partners; it thereafter will be periodically updated as needed.

**For questions please email: [P4P@NJCleanEnergy.com](mailto:P4P@NJCleanEnergy.com)**