



# Successor Solar Incentive (SuSI) Program

## Competitive Solar Incentive (CSI) Program

### CSI Registration Certification Form

CSI Program Registration Certification Form: Requirements, Instructions, Terms and Conditions

Before completing this CSI Registration Certification Form, please carefully read all the information in Sections A, B, C, and D below.

#### A. Qualification Requirements

1. The proposed system must be interconnected with the distribution or transmission system owned or operated by a New Jersey public utility or local government unit serving New Jersey.
2. The system must be installed in accordance with the manufacturer's instructions, include an owner's manual and warranty documentation and comply with the CSI installation requirements.
3. Pursuant to **N.J.A.C. 14:8-11.10**, eligible facilities will only be allowed to register in CSI upon award of bid. CSI eligible facilities include new net metered non-residential solar facilities greater than 5 MW (dc), qualifying grid supply solar facilities and grid supply solar facilities paired with storage.
4. The equipment used in a CSI eligible solar facility must be new, that is, none of the equipment may have been used prior to the installation of the CSI eligible solar facility.

#### B. Instructions for Completing the CSI Program Registration Certification Form

1. Complete all of sections A through D of the CSI Program Registration Certification Form. All information is necessary for processing an initial Registration package. The CSI Program Registration Certification Form is required to be uploaded in the CSI online portal.
2. All requested signatures on the CSI Registration Certification Form are required. All electronic signatures require a Certificate of Completion or signature verification sheet to be attached to the document when uploaded.
3. All information that is entered on this form must be consistent with the information entered in the CSI online portal and all other registration documents.

#### C. Important Terms and Conditions

1. The "Registrant" is defined to be the entity that registers for the CSI Program.
2. The CSI Program Registration Manager, TRC is the organization that was contracted by the New Jersey Board of Public Utilities (NJBP) to administer the CSI Program.
3. The NJBP reserves the right to modify the CSI Program. CSI Program procedures are subject to change without notice. Projects conditionally accepted into the CSI will be honored under the terms stated in the CSI conditional acceptance letter.
4. The registration received date will be established based upon the date that all required registration documents are uploaded to the CSI portal and the project status is changed to CSI Registration Received.
5. Solar facilities receiving incentives that are 1 MW dc or larger in size are subject to the Prevailing Wage Act **N.J.S.A. 34:11-56.25**.
6. If selected, the Premise Contact must agree to an on-site inspection of their installed solar electric system by an CSI Program inspector. The Primary Contact must agree to allow the CSI Program to verify the facility's energy production for the life of the system.
7. All solar installations must comply with the host Electric Distribution Company's interconnection requirements consistent with **N.J.A.C. 14:8-5** which are available online (or equivalent requirements of a municipal electric utility); these include operation/ disconnection procedures, liability/ indemnity and insurance requirements according to the size of the project. For information on interconnection, please see our web site at [NJCleanEnergy.com](http://NJCleanEnergy.com) or contact your Electric Distribution Company (EDC).
8. The solar installation must be performed by a NJ licensed electrical contractor and the registrant must provide the company name, contact information, license number and expiration date in the online portal. **N.J.S.A. 45:5A-2(d)** states that *solar PV systems are by definition electrical work and requires any person engaged in installing, erecting, or repairing such equipment to be an electrical contractor as defined in the Act.*
9. Portable systems are not eligible to participate in the CSI Program.
10. All CSI-eligible facilities, other than those located on the built environment, must with the requirements for soil erosion and sediment control in accordance with the N.J. Soil Erosion and Sediment Control Act (**N.J.S.A. 4:24-39 et seq.**) and implementing Rules at **N.J.A.C. 2:90-1.0 et seq.**
11. CSI-eligible facilities, other than those mounted on the built environment, be required to comply with NJDEP's "Standards for the use of Pollinator-friendly Native Plant Species and Seed Mixes in Grid Supply and Select Net Metered Solar Facilities" ("Pollinator Standards"). CSI-eligible facilities that meet the requirements for qualification in the Contaminated Sites and Landfills tranche of the CSI Program would be exempted from mandatory compliance with the Pollinator Standards because landfill closure and contamination mitigation requirements may impose other and potentially conflicting requirements.
12. CSI-eligible facilities shall comply with NJDEP's Stormwater Management Rules pursuant to **N.J.A.C. 7:8**
13. All CSI-eligible facilities located on covered agricultural lands, other than those mounted on the built environment, shall prepare a plan, etc. (**N.J.A.C. 14:8-12.8(g)**)
14. For solar facilities that were awarded paired with electric storage, **N.J.A.C. 14:8-11.6(k)** the adder is provided for energy produced by the solar system. The storage adder may be subject to revocation, and the value of the SREC-II of the associated solar facility adjusted to compensate for over payment of any SREC-II adders, if Board staff determines that there is evidence lacking that the qualified storage facility remains operational.
15. All installations must comply with all applicable local, state, and federal laws, permit requirements and regulations.
16. Aggregated information will be used in reports and evaluations, and the geographic location may be used to update GIS mapping
17. Information may be subject to the Open Public Records Act requirements.
18. A contract is required to be submitted between the primary installer or third party and the bidder or customer on record. One year after receiving conditional registration in the CSI Program.



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For more information or updates about New Jersey's Clean Energy Program, please call 1-866-NJSMART or visit [NJCleanEnergy.com](http://NJCleanEnergy.com)

#### A: Premise Contact and System Location (Where will the system be installed?)

Company Name (if applicable): \_\_\_\_\_  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Installation Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

#### B: Primary Contact (SREC-II Owner) (Who will be issued the NJ Certification Number?) *FILL OUT IF DIFFERENT PERSON THAN ABOVE*

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

#### C: Solar Installer/ Developer

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

#### D: Certification and Signatures

The undersigned warrants, certifies, and represents that 1) the information provided in this form is true and correct to the best of his or her knowledge; 2) for all net metered systems, the annual output of the above described generating system will not exceed 100% of the host's historic annual electrical usage; 3) the Installer/Developer will provide manuals related to the system operation and maintenance to the Premise Contact; 4) the system proposed will be constructed, installed and operated in accordance with all Board rules and applicable laws, and all NJBPU policies and procedures for the CSI program; 5) the Premise Contact is the Customer of Record for the Utility Account; 6) the Premise Contact gives permission to the CSI Processing Team, if necessary, to review their electric account information, both prior to installation and subsequent to installation; 7) all signing parties realize that certain information in this registration may be subject to the Open Public Records Act (OPRA); 8) the Installer/Developer has reviewed and explained the system technical specifications to the Premise and Primary contact; 9) the information submitted with this registration is accurate, and the system installation will follow the instructions detailed on the CSI Program Solar Technical Worksheet Instructions page.

I agree that this document and all notices and disclosures made or given relating to this document may be created, executed, delivered, and retained electronically and that the electronic signatures appearing on this document and any related documents shall have the same legal effect for all purposes as a handwritten signature. ***A signature verification sheet must be submitted with this document if signatures are signed electronically.*** The information, statements, and documents I have provided in and with this document are true and accurate to the best of my knowledge. I am aware that if any of them are willfully false, I am subject to punishment.

#### Primary Contact (SREC II Owner)

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

#### Solar Installer/Developer

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

#### Premise Contact

(If different from Primary Contact)

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_