



**Community Solar Energy Pilot Program
Extension Request Form: Project Completion**

Pursuant to the New Jersey Board of Public Utilities' ("Board") Rules at N.J.A.C. 14:8-9.3(c)8, community solar projects are required to become fully operational (up to and including having subscribers receive bill credits for their subscription to the project) within 12 months of their approval by the Board. Board staff may approve one or more six-month extensions if substantial progress is demonstrated towards becoming fully operational within the initial twelve-month period, as determined upon review by Board staff and depending on the specific circumstances of the project.

In order to request an extension of the deadline to start construction, please complete this form in full and submit it via email to BOTH of the following email addresses: board.secretary@bpu.nj.gov and communitysolar@njcleanenergy.com.

*Note: if the project has not begun construction, please also submit a start of construction extension request form (available at www.njcleanenergy.com).

A. Community Solar Project Information

Project BPU Docket Number: _____
SRP Acceptance Number: _____
Current Deadline (including all prior extensions): _____

System Size: _____
System Installation Address: _____
(City) _____ (Zip Code) _____

B. Contact Information

Primary Contact First and Last Name: _____
Primary Contact Company/Entity Name: _____
Primary Contact Email: _____
Primary Contact Phone Number: _____

Project Owner Company/Entity Name: _____
Project Owner Contact First and Last Name: _____

Developer Company/Entity Name: _____
Developer Contact First and Last Name: _____



Notes/Comments: *(please indicate any change in contact information, ownership, etc.)*

C. Prior Extension Request Information

Is this the first extension request for the project completion deadline? Yes No

Date First Extension Request Submitted: _____

First Extension Expiration Date: _____

Date Second Extension Request Submitted: _____

Second Extension Expiration Date: _____

D. Progress Toward Project Completion

Please provide justification for the extension request, i.e. project updates and description of substantial progress toward project completion. Use additional sheets if necessary.

Examples: system installation, inspections, customer acquisition, partnerships, etc.



E. Project Milestones – Progress toward Completion

Milestone	Achieved (Y/N)	Date Achieved	Date Expected to Achieve
1. Submitted interconnection application to EDC			
2. All required federal, state, and local permits obtained; including NJDEP permits			
3. Received interconnection application approval from EDC			
4. Construction has begun. Pursuant to N.J.A.C 14:8-9.3(c)7, projects must begin construction within six months unless granted an extension			
5. Customer acquisition has begun			
6. Mounting system installed			
7. Greater than 50% of solar panels installed			
8. All equipment installed, system testing complete and request sent to EDC to test and authorize operation of system			
9. All site preservation and/or land enhancement has been completed			
10. EDC Authorization to Operate approval received			
11. Project is complete and operational			

F. Signature

Date: _____

Signature: _____

Signature

Name

Title