

LEUP Higher Education Decarbonization Pilot Pre-Qualification Application Form

FY2024 November 1, 2023 – June 30, 2024



INSTRUCTIONS

This application is used to pre-qualify applicants for the Higher Education Decarbonization Pilot, which is a subset of the NJCEP Large Energy Users Program. Eligible applicants are [accredited](#) colleges and universities in New Jersey with multi-building campuses served by investor-owned New Jersey Utilities.

Please refer to the pilot program website at www.NJCleanEnergy.com/LEUPDecarb for eligibility requirements, incentive rates, instructions, and templates for submitting a Decarbonization Plan after the Pre-Qualification Application is approved.

A complete Pre-Qualification Application package should include:

This completed Pre-Qualification Application Form signed by an authorized representative of the company/entity listed as Applicant.

*For applicants seeking the Plan Development Incentive: **A proposal for services containing the following information, at a minimum:***

- Name and contact information of firm performing the study
- Schedule to complete Decarbonization Plan
- Cost to complete Decarbonization Plan

W9 forms for Payee

Submit your completed application package to LEUPDecarb@NJCleanEnergy.com.

CUSTOMER INFORMATION

Company/Entity Name:					
Doing Business As <i>(if applicable):</i>					
Mailing Address:	Street:				
	City:		State:		ZIP:
Primary Contact Name:			Contact Title:		
Primary Contact Phone:			Contact Email:		
How did you hear about this program?			NAICS Code:		
Federal Tax ID:			State Tax ID <i>(if different):</i>		

CONTRACTOR INFORMATION

If you are working with a contractor/consultant on Decarbonization Plan development, enter contact information here:

Company Name:			
Primary Contact Name:		Contact Title:	
Primary Contact Phone:		Contact Email:	

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CAMPUS INFORMATION

Description of campus(es) subject to this application: Addresses, number of buildings, building types. (Alternatively may be submitted in an attached spreadsheet)

Electric Utility:		Gas Utility:	
Total Annual* kWh Usage		Total Annual* Therm Usage	
Annual* Peak Demand		* Please provide usage for the period July 1, 2022 – June 30, 2023	

SURVEY

Through this pilot, the program aims to gain a better understanding of the effort and cost needed to develop and implement a variety of decarbonization measures. Your answers will help inform the pilot and will not impact eligibility to participate.

1. How would you scale the effort your organization has taken towards decarbonization up to this point?

0	1	2	3	4	5	6	7	8	9	10
Only conceptual										We're executing our plan

Comments:

2. Does your organization have a decarbonization strategy or goal in place already? i.e. by a certain year

3. If you already have a long-term decarbonization strategy in place, how much did it cost to develop?

4. What decarbonization measures has your organization implemented, or are considering? If implemented, please provide details in the comment.

Energy Efficiency

Renewable Energy

Energy Storage

Electrification/Fuel Switching

CHP/Distributed Generation

Electric Vehicle Charging Stations

Comments:

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CUSTOMER AUTHORIZATION

By signing, I certify that I have read, understand, and agree to the specific Program Requirements/Terms and Conditions listed on this application form. I will also submit for approval a properly completed application package, which includes this signed application and other applicable documents as defined in the requirements section of this application. Depending on the completeness and quality of the data provided, additional information may be needed and will be requested by the Program Manager.

By signing this application, the signatories agree to comply with the provisions of the New Jersey Prevailing Wage Act, N.J.S.A. 34: 11-56.26 et seq., (Act), if and to the extent that Act may apply to the work covered by this application.

I agree that this document and all notices and disclosures made or given relating to this document may be created, executed, delivered, and retained electronically and that the electronic signatures appearing on this document and any related documents shall have the same legal effect for all purposes as a handwritten signature. The information, statements, and documents I have provided in and with this document are true and accurate to the best of my knowledge. I am aware that if any of them are willfully false, I am subject to punishment.

Customer

Signature: _____ Date: _____

Printed

Name: _____ Title: _____ Company: _____

TERMS AND CONDITIONS

- **Assignment** – The Participating Customer may assign Program Incentive payments to a specified vendor.
- **Eligibility Process** – A customer, or an agent (contractor/vendor) authorized by an Applicant, must submit a properly completed Pre-Qualification application package. A complete application package should include the application completed and signed in addition to all information requested. Program Manager will review the application package to determine if all information is complete. In the event the application is not complete or additional information is needed to complete the application, the Program Manager will request this information from the primary point of contact as listed by the entity. To qualify, eligible entities must be an accredited college or university per https://www.nj.gov/highereducation/colleges/schools_sector.shtml and have a multi-building campus served by New Jersey Utilities.
- **Prevailing Wage Law:** By submitting an application, or accepting program incentives, applicant agrees to adhere to New Jersey Prevailing Wage requirements, as applicable. For the avoidance of doubt, the signatories of the present Application Form have similarly agreed.
- **Endorsement** – The Program Manager and Administrator do not endorse, support, or recommend any particular manufacturer, product or system design in promoting this Program.
- **Decarbonization Measures** – Any device eligible to receive a Program Incentive payment through the NJ Clean Energy Higher Education Decarbonization Pilot Program.
- **Entity** - Defined as (1) Public: having distinct and separate budgetary authority; (2) Public Schools: having distinct and separate budgetary authority; (3) Private: Non-residential companies including all related subsidiaries and affiliates regardless of separate EIN numbers or locations within New Jersey. Consistent with DOCKET NO. EOO7030203. Hospitals are not an eligible entity for LEUP participation.
- **Limitation of Liability** – By virtue of participating in this Program, Participating Customers agree to waive any and all claims or damages against the Program Manager, the Program Administrator, and the Sponsor (collectively, Program Parties), except the receipt of the Program Incentive. Participating Customers agree that the Program Parties' liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no

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circumstances shall the Program Parties or any of their representatives or subcontractors, be liable for any lost profits, special, punitive, consequential, or incidental damages or for any other damages or claims connected with or resulting from participation in this Program. Further, any liability attributed to the Program Parties under this Program shall be individual, and not joint and/or several.

- **Program Manager** – TRC.
- **New Jersey Utilities** – The regulated electric and/or gas utilities in the State of New Jersey. They are: Atlantic City Electric, Jersey Central Power & Light, Rockland Electric Company, New Jersey Natural Gas, Elizabethtown Gas, PSE&G, and South Jersey Gas.
- **Participating Customers** – Also referred to as Applicants. Those accredited colleges or universities with multi-building campuses who are non-residential electric and/or gas service customers of the New Jersey Utilities and participate in this Program.
- **Participating Customer's Certification** – Participating Customer certifies that he/she will purchase and install the equipment listed in their forthcoming Decarbonization Plan at their defined New Jersey location. Participating Customer agrees that all information is true and that he/she has conformed to all of the Program and equipment requirements listed in the application.
- **Program** – The Higher Education Decarbonization Pilot Program and Large Energy Users Program, which are part of New Jersey's Clean Energy Plan sponsored by the Sponsor.
- **Program Offer** – Program Incentives are available to accredited colleges and universities who are non-residential retail electric and/or gas service customers of the New Jersey Utilities identified above.
- **Tax Liability** – The Program Parties will not be responsible for any tax liability that may be imposed on any Participating Customer as a result of the payment of Program Incentives. All Participating Customers must supply their Federal Tax Identification number or social security number to the Program Manager on the application form in order to receive a Program Incentive. In addition, Participating Customers must also provide a Tax Clearance Form (Business Assistance or Incentive Clearance Certificate) that is dated within 180 days of equipment installation.
- **Termination** – Sponsor reserves the right to extend, modify (this includes modification of Program Incentive levels) or terminate this Program without prior or further notice. Incentives/Requirements subject to change.
- **Warranties** – THE PROGRAM PARTIES DO NOT WARRANT THE PERFORMANCE OF INSTALLED EQUIPMENT, AND/OR SERVICES RENDERED AS PART OF THIS PROGRAM, EITHER EXPRESSLY OR IMPLICITLY. NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER STATUTORY, EXPRESSED, OR IMPLIED, INCLUDING, WITHOUT LIMITATIONS, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING EQUIPMENT OR SERVICES PROVIDED BY A MANUFACTURER OR VENDOR. CONTACT YOUR VENDOR/SERVICES PROVIDER FOR DETAILS REGARDING PERFORMANCE AND WARRANTIES.
- **Acknowledgement** – The applicant hereby permits the Program Parties to share any and all information the applicant submits to any of them, including, but not limited to, the applicant's electric and natural gas utility billing information, with any NJCEP contractors (including, without limit, those contractors who administer, manage, coordinate, or evaluate all or part of NJCEP) with his/her electric and natural gas utilities and with the contractors who administer, manage, coordinate, or evaluate all or part of the utilities' programs that succeeded and/or are similar to NJCEP's programs. The applicant hereby acknowledges that the Program Parties may disclose to the public any of my information that is not exempt from public disclosure pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.