



Successor Solar Incentive (SuSI) Program Administrative Determined Incentive (ADI) Program's Remote Net Metering Solar Facilities Final As-Built Checklist Post Construction Certification Package

A completed Final As-Built packet (Post Construction Certification) and permission to operate (PTO) from the relevant Electric Distribution Company (EDC) must be submitted on or before the expiration date that is noted on the RNM conditional acceptance letter, including any extensions that have been granted.

For documents that require signatures, if using **electronic signatures**, please upload the **Certificate of Completion** or the **Signature Verification Sheet** with your Final As-Built packet.

For an installation to be deemed complete and selected for an on-site program inspection, the following documents must be completed and submitted to the registration online portal at njcleanenergy.com

A complete Final As-Built Packet includes the following:

- A **completed and signed Final As-Built Technical Worksheet**. The authorized representative for each party listed at the bottom of the Technical Worksheet must sign the form in the designated space. The parties are defined as the Premise Contact, Primary Contact, and Installer/Developer. If using an electronic signature, please upload the Certificate of Completion or the signature Verification Sheet.
- Solar Equipment Information**. If there are changes to the originally proposed system specifications that were included in the initial RNM registration, you are required to revise the equipment information in the registration online portal. If the system consists of multiple array planes and/or orientations, indicate the orientation, tilt, and modules per string, per inverter for each array plane. To calculate Designed and Ideal rated output, please use the PV Watts instructions that can be found on the homepage of the registration online portal.
- Electrical and Building Permits** as submitted and approved by the relevant municipality.
- If there are changes to the original proposed system specifications that were included in the initial RNM registration packet, a one-page **Site Plan** signed and sealed by a licensed professional engineer indicating these changes. The site plan must clearly indicate the location of the generator(s), batteries (if any), lockable disconnect switch (unless otherwise approved by the electric utility, the disconnect switch shall be installed at the electric utility meter location) and point of connection with the utility system. Equipment information, system size, installation address and the solar installer's company name must be included on the site plan.



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- Representative digital photographs of the solar system.** Please ensure that the photos are in focus and the serial numbers are legible. All photos can be combined into one or more documents and submitted as one upload in the online portal.
- 1) **Solar Array(s)**-Legible photo showing modules
 - 2) **Inverter(s)**-Legible photo showing inverters
 - 3) **Revenue Grade kWh Production Meter** that has been certified to the ANSI c12.1-2008 or ANSI c.12.20 accuracy standards. A legible photo of the meter with the make, model and visible serial number.
 - (a) For **Integrated Revenue Grade Meter** - A photo of the actual integrated meter device.
 - (b) For **Certain Micro-Inverter Monitoring Units** - A photo of the device and online screen captures displaying the serial number and identifying additional RGM identifiers showing device has met or exceeds the ANSI c.12 1-2008 accuracy testing standards.
- An approved list of eligible meters and inverters can be found at [CA Solar Equipment List](#) and [NY Solar Equipment List](#).
- Instantaneous Production:** A document which verifies that the system is fully functioning as per system design. This document can be provided as one, or more, of the following:
- 1) A print screen, or clear photograph of a remote monitoring webpage displaying the instantaneous system production (AC Power in watts or kilowatts) per operational inverter.
 - 2) A print screen, or clear photograph of the on-site monitoring device, displaying the instantaneous system production (AC Power in watts or kilowatts) per operational inverter.
 - 3) A photo of the LCD/LED screen of each operational inverter, displaying the instantaneous system production (AC Power in watts or kilowatts)
- EDC Permission to Operate Notification (PTO)** - The written notification that the system is authorized to be energized from the utility. **The PTO is required to be dated prior to the expiration date noted in the acceptance letter.**
Per **N.J.A.C. 14:8-5.8** - Requirements after approval of an interconnection, once the Electric Distribution Company (EDC) performs an inspection or determines that no inspection is needed and has received an executed interconnection agreement from the customer-generator; the



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EDC shall notify the customer-generator in writing that the customer-generator is authorized to energize the customer-generator facility. If the name on the permission to operate is different from the premise contact listed in the online portal, please supply clarification in the online portal on how the two entities are associated with the RNM registration.

- If you installed an **Electric Storage Battery** with the solar system, you must include a single line drawing showing the location of the solar equipment and electric storage battery together with a copy of the battery equipment specification sheet. If you have any questions, please contact Brian Perry at bperry@trccompanies.com
- Solar facilities located on contaminated sites or landfills must satisfy all NJDEP regulatory compliance obligations and complete and submit a **Post-Construction NJDEP Compliance Form** to NJBPU Board Secretary at board.secretary@bpu.nj.gov and Olivia.Najjar@bpu.nj.gov. This document with instructions can be found under the forms page at [RNM Homepage](#).

Extensions

The ADI Program for RNM projects allows for one 6-month extension. Extension requests must be submitted in the registration online portal on or before the expiration date noted in the acceptance letter. See extension policy at [RNM Homepage](#).

Increases and Decreases to System Size

RNM solar facilities can increase up to 20 percent or 25 kW (dc), whichever is smaller, from the system size submitted in the original RNM registration. Systems that are increased more than the 20 percent or 25 kW, whichever is smaller, will be required to [submit a petition](#) to the NJBPU Board Secretary to request a waiver to this rule. A RNM solar facility cannot increase the system's capacity that would expand the project beyond 5 MW (dc).



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Timeline for Submitting Final As-Built Packet

Commencing Commercial Operations **N.J.A.C. 14:8-11.2**, is defined as having obtained Permission to Operate (PTO) from the relevant EDC. The Final As- Built packet together with the PTO are required to be submitted in the registration online portal on or before the expiration date noted in the RNM conditional acceptance letter. Any facility that does not commence commercial operation (PTO) and submit a complete Final As- Built packet by the project's expiration date will be canceled. If the RNM registration is canceled and the capacity cap has been reached, you will no longer be eligible to submit a registration in this capacity block and will be required to wait until the next capacity block is opened to submit a new registration.

ADI Program Inspections

Following submission of a complete Post-Construction Certification package, all RNM projects will be selected for an onsite inspection by the ADI Program Inspector. The installer/developer are **required to be present** for the inspection by the ADI Program Inspector. All parties associated with the RNM registration will be contacted by a Program Representative to schedule the inspection.

Co-Locating Systems

Co-location is defined at **N.J.A.C. 14:8-11.2** Co-location is not permitted for RNM solar facilities, unless the Board grants a waiver to a petition **N.J.A.C. 14:811.4(f)**. RNM solar facilities located on rooftops on separate buildings and different properties regardless of ownership, are not considered co-located. Furthermore, a RNM solar facility and a net metered facility are not deemed co-located if they serve separate customers.

Co-location is not permitted where a RNM and CSEP project are located on the same or adjacent properties and the combined capacity exceeds 5 MW (dc).

Issuance of NJ Certification Number

For solar facilities that were awarded eligibility for SREC-IIs, when the solar facility has passed the onsite inspection, the NJ Certification Number will be issued to the SREC-II owner (Primary Contact) on record. The NJ Certification Number will not be shared with any other party associated with the RNM registration. The email will include the NJ Certification Number together with instructions on how to register with PJM-GATS. For inquiries regarding the GATS System please contact the GATS Administrators at 877-750-GATS (4287) or www.pjm-eis.com.



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Remote Net Metering
New Jersey's Clean Energy Program
c/o TRC
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