

School and Small Business Non-compliant Plumbing Fixture and Appliance Program

Plumbing & Appliance Application

FY23 July 1, 2022 – June 30, 2023



APPLICATION PROCESS

The School and Small Business Non-compliant Plumbing Fixture and Appliance ("SSB-NPFA") Program provides grants for the replacement of non-compliant plumbing fixtures and appliances with water-conserving plumbing fixtures and appliances to improve energy performance and reduce water usage in school districts and small businesses.

Eligibility

Eligible applicants include:

- **Boards of Education**, includes public schools, such as local school districts, consolidated school districts, regional school districts, county vocational schools, and charter schools.
- **Small Businesses**, including New Jersey-based businesses which:
 - Are independently owned and operated;
 - Have no more than 100 full-time employees;
 - Have annual gross revenues that does not exceed \$12 million; AND
 - Are certified by the State as a women's or minority-owned business

How to Participate

Step 1: Complete your application

An application package includes:

- This completed Application form
- IRS Form W-9 for the designated Payee
- Letter of authorization (if you are working with a third party company to submit program documents on your behalf, such as a contractor or engineer)
- Optional: Plumbing and Appliance Assessment Report (see step 3)

Step 2: Submit your application package via one of the following options:

- Email to SSBStimulus@NJCleanEnergy.com with subject line "New SSB Stimulus Application"
- Visit www.NJCleanEnergy.com/SSBStimulus and submit your application online

Step 3: Complete a Plumbing and Appliance Assessment Report

- Complete the Plumbing and Appliance Assessment Report, which documents plumbing fixtures and appliances that are being replaced, including a cost estimate to complete the work. This information may also be included with your application.
- Once we receive and review your Plumbing and Appliance Assessment Report, we will confirm the project's scope of work and amount of your grant funding via a Program Approval Letter. The Program Approval letter is your notice to move forward with the work.

Step 4: Install the work

- Partner with an installation contractor/vendor of your choice to complete the scope of work.

Step 5: Complete the Plumbing and Appliance Verification Report

- The Plumbing and Appliance Verification Report confirms the equipment installed in your building. Once we receive and review the Plumbing and Appliance Verification Report, you will receive the grant payment upon confirmation all program requirements have been met.

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TERMS AND CONDITIONS

LIMITATION OF LIABILITY:

By virtue of participating in this Program, Applicants agree to waive any and all claims or damages against the Program Manager or the Administrator, except the receipt of the Program Incentive. Applicants agree that the Program Manager's and Administrator's liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no circumstances shall the Program Manager, its representatives, or subcontractors, or the Administrator, be liable for any lost profits, special, punitive, consequential or incidental damages or for any other damages or claims connected with or resulting from participation in this Program. Further, any liability attributed to the Program Manager under this Program shall be individual, and not joint and/or several.

Post Inspection:

The applicant acknowledges that it may be subject to a post-program inspection site visit and measurement and evaluation study conducted by the Board or its delegate

Audit:

The applicant acknowledges that the expended funds may be subject to an audit, including a financial audit

Program Manager:

TRC

Termination:

The Board reserves the right at its sole discretion and without any liability to the Program parties, to extend, modify, or terminate this Program at any time, for any or no reason, and with or without prior notice.

Information Sharing:

The applicant gives the Program Parties the right to share any information the applicant provides with the applicants' utilities and/or those utilities' contractors/consultants, and/or with contractors/consultants administering the Board's clean energy and energy efficiency programs, as they may deem necessary or appropriate to further this program and/or the foregoing programs. The applicant also acknowledges that, with very few exceptions, documents and information submitted to the Board, its Program Administrator, or its other consultants/contractors in connection with this program are considered public records subject to disclosure under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. The Board or other State entities may use any of these documents or information for any purpose, including, among other things, to determine eligibility and compliance with the program or applicable law; to evaluate related or relevant programs or program elements; or to prepare reports.

Definitions:

Any and all capitalized terms that are not defined in these Terms and Conditions shall have the definition set forth in the Program Guide for this Program.