



## 2021 Transition Incentive Program (TI) Initial Application Checklist Behind the Meter Projects

Per [Board Order](#) dated 11/18/2020, *In the Matter of a New Jersey Solar Transition Pursuant to P.L. 2018, C.17-Order Addressing TREC Eligibility for Projects Commencing Commercial Operations Before Program Establishment*:

**Any application submitted in the Transition Incentive Program (TI) that has a permission to operate dated prior to May 1, 2020 must submit a complete Post Construction Certification package (Final As -Built) in the TI application portal no later than December 30, 2020 at 11:59:59 PM EST.** Projects in this class that fail to submit a Complete Post Construction Certification package by December 30, 2020 at 11:59:59 PM EST shall not be eligible for the TI Program. TI Applications with a PTO dated prior to May 1, 2020, that submit a complete Post Construction Certification Packet by the above deadline will be eligible for a 15- year TREC qualification life that begins on the date the permission to operate was issued by the Electric Distribution Company. Eligibility to generate TRECs will begin on May 1, 2020, and will not extend back to the date of PTO.

**New TI applications submitted after 12/30/2020** that submit a PTO dated prior to May 1, 2020 with the Post Construction Certification Package will no longer be eligible to participate in the TI Program and the application will be **rejected**.

**This checklist provides a list of the requirements for submitting a “behind-the-meter” solar project in the Transition Incentive Program. A “behind-the-meter” solar PV system is a “customer-generator” facility, defined at N.J.A.C. 14:8-4.2, which is interconnected with a New Jersey Electric Distribution Company (EDC) and receives retail credit for the electricity produced via net metering.** For an application to be deemed complete and accepted in the Transition Incentive Program, the following requirements must be satisfied. All applications must be submitted in the online application portal.

For documents that require signatures, if using **electronic signatures**, please upload the **Certificate of Completion** or the **signature Verification Sheet** with your TI Application packet.

- A one-page **Site Map** of an overhead view drawing or a single line electrical diagram. The site map must clearly indicate the location of the generator(s), batteries (if any), lockable disconnect switch (unless otherwise approved by the electric utility, the disconnect switch shall be installed at the electric utility meter location) and point of connection with the utility system. The installation address and the installer’s name must be included on the site map.
- A completed **TI Certification Form** with all the appropriate signatures. **All sections must be completed** and should match the information submitted in the online portal. If using electronic signatures, upload Certificate of Completion or signature Verification Sheet.
- A copy of the premise host **Utility Bill** page that shows the account number, address and identifies the appropriate electric rate tariff for the site location. If the name on the utility bill is



## 2021 Transition Incentive Program (TI) Initial Application Checklist Behind the Meter Projects

different from the Premise Contact listed in the online TI application portal, please supply clarification in a document or include in the notes section of the online portal (i.e. tenant, etc.).

- Disclosure Form:** –N.J.S.A. 14:8-10.4 e (i) (v) For net metered projects, a consumer disclosure agreement executed between the solar developer and the owner must be submitted. You can obtain a standard form on the TI Forms page in the NJCEP website.  
**Public projects must comply with the above requirement.** If using electronic signatures, please upload Certification of Completion or signature Verification Sheet.
  
- Milestone Reporting Form- For all Net Metered Facilities greater than 1 MW-**This form is required to be submitted with the initial TI Application packet and quarterly thereafter until the Final As-Built packet is submitted. Quarterly reports must be submitted to the TI Processing Team within two weeks of the quarter ending on March 31, June 30, September 30 and December 31. Quarterly reports can be submitted via email to [njreinfo@njcleanenergy.com](mailto:njreinfo@njcleanenergy.com).
  
- All Net Metered Facilities 2 MW or larger-**A Complete Part I Interconnection Application signed by the customer and the solar installer together with evidence that that the application has been submitted to the EDC (i.e. email from EDC, screenshot of EDC portal, receipt, etc.) Failure to submit Part I Interconnection Application and/or evidence that the application has been submitted will result in an incomplete TI application and the application will be rejected.
  
- For all **Electric Storage Battery** installation with the solar system- A single line drawing showing the location of the solar equipment and electric storage battery must be submitted. Include a cover letter with the TI Application packet indicating that a battery will be installed at the site. For additional requirements on installing electric storage batteries with solar, please contact Dan Murnane at [dmurnane@trcsolutions.com](mailto:dmurnane@trcsolutions.com).

System owners are encouraged to apply for interconnection commensurate with submission of a Transition Incentive Certification Form to ensure that the system built will be interconnected by the EDC, especially if the project involves new construction. Applicants are reminded that the Transition Incentive Project Acceptance Letter does not constitute net metering and interconnection approval. On-site load at least equal to project generation must exist before a net-metered system may be energized or final program approval is issued.

The Electric Distribution Companies (EDC) will be approving interconnection based upon the net metering and interconnection rules (N.J.A.C Title 14-Public Utilities, Chapter 8 - Renewable Energy and Energy Efficiency and Subchapter 4-Net Metering and Interconnection Standards for Class I Renewable Energy Systems).



## 2021 Transition Incentive Program (TI) Initial Application Checklist Behind the Meter Projects

### Project Types and Factors

The Transition Incentive is structured as a factorized renewable energy certificate. The factors allow the Transition Incentive Program to provide differentiated financial incentives for different types of solar installation. Using the table below, the project type must be identified in the online portal to determine the appropriate factor for TREC eligibility. Applicants with projects for which more than one factor apply (e.g., a project that is partially roof mounted and partially ground mounted) may split their project and submit separate applications for each project type. Each individual project must have a distinct ANSI c-12 revenue grade meter dedicated to TREC creation. Each application will receive a distinct TI project number, acceptance date and expiration date and NJ Certification Number. **Failure to split the project into two separate projects and applications would result in the lower factor applying to the entire project. Net metered ground mount projects located on brownfields or landfills are not eligible for Subsection t and will receive the lower 0.6 factor pursuant to N.J.A.C. 14:8-10.5 (b) 2.**

Applicants that submit separate applications for solar installations that have more than one factor are required to install a designated revenue grade meter for each system.

<b>Project Type</b>	<b>Factor</b>
Subsection (t): landfill, brownfield, areas of historic fill.	1.00
Grid supply (subsection (r)) rooftop	1.00
Net-metered non-residential rooftop and canopy	1.00
Community Solar	0.85
Grid supply (subsection (r)) ground mount	0.60
Net-metered residential ground mount	0.60
Net-metered residential rooftop and canopy	0.60
Net-metered non-residential ground mount	0.60
Floating Solar	0.60

If you are adding capacity to a previously installed system that participated in the SREC Registration Program or any previous solar program where the solar system was eligible for SRECs (Solar Renewable Energy Certificates), you are required to install a new revenue grade meter for the added capacity. The added capacity will be eligible for TRECs.

“Construction Complete” (Commence Commercial Operations), as defined by the Program Manager for purposes of implementing the Transition Program, is the date of the EDC Permission to Operate (PTO).

Upon satisfactory completion of all program requirements, the project will be issued a NJ TREC Certification Number and instructions on how to register the solar PV generating system at PJM GATS.

*New Jersey's Clean Energy Program*



**2021 Transition Incentive Program (TI)  
Initial Application Checklist  
Behind the Meter Projects**

Transition Incentive Program  
[njreinfo@njcleanenergy.com](mailto:njreinfo@njcleanenergy.com)